



HELLENIC REPUBLIC  
MINISTER OF FINANCE

Athens,  
Reg. No.:

### CALL FOR EXPRESSIONS OF INTEREST

The Hellenic Ministry of Finance announces an open call for expressions of interest for the post of the Secretary General for Public Revenue, 1<sup>st</sup> grade of the special posts category, who will be the head of the General Secretariat for Public Revenue. The position was established according to the provisions of the subparagraph E.2., paragraph E', article 1, Law 4093/2012 (Greek Government Gazette A' 222/12-11-2012), as amended.

The General Secretariat consists of the units defined in the provisions of cases 2 and 3 of the subparagraph E.2., paragraph E', article 1, Law 4093/2012, as supplemented, amended and applicable, by the Presidential Decree 111/2014 (Greek Government Gazette A' 178/29-8-2014), and by the Decision No Δ6Α 1058824 ΕΞ 2014/8-4-2014 (Greek Government Gazette Β' 865/8-4-2014, 1079 and 1846) of the Secretary General for Public Revenue of the Ministry of Finance, as amended.

### **Responsibilities of the General Secretary of Public Revenue**

Within the framework of the responsibilities of the General Secretariat for Public Revenue, according to case 4 of the subparagraph E.2., paragraph E', article 1, law 4093/2012, and to case 2, subparagraph B.1., paragraph B, article 1, law 4152/2013, the Secretary General must, including but not limited to:

1. formulate and update, annually, the strategic planning of the General Secretariat for Public Revenue, as well as qualitative and quantitative targets and evaluation criteria of organizational units and their staff, under its jurisdiction, and inform the Minister of Finance,
2. select and place the heads of organizational units and offices under the General Secretariat for Public Revenue according to the specifically mentioned in that provision and to decide on the early termination of their term, due to failing to achieve the set quantitative and qualitative targets,
3. ensure that the program and activities of individual organizational units and offices in its responsibility, are in line with strategic planning and the objectives set and to control and supervise all activities of the General Secretariat,
4. submit proposals for legal provisions submitted to the Parliament by the Finance Minister on matters within its responsibility,
5. Recommend to the Minister of Finance proposals to issue presidential decrees with which to change the number, organization, responsibilities and structure of the organizational units and services under the jurisdiction of the General Secretariat for Public Revenue and the allocation of human resources, as

specifically mentioned in that provision, subject to the second quotation of subparagraph C, paragraph 5, article 55, law 4002/2011 (A180 / 08.22.2011, as amended).

6. Transfer resources between organizational units of the General Secretariat for Public Revenue,
7. Take measures to ensure transparency and combat corruption in the units within its responsibility, including the initiation of disciplinary proceedings process,
8. Organize further training and specialization of staff covered by the General Secretariat for Public Revenue.

### **Qualifications of the Secretary General for Public Revenue**

1. a. In accordance with the provisions of indent 5, of subparagraph E.2 of paragraph E of article 1, of law 4093/2012, as Secretary General for Public Revenue, a person of recognized standing is selected, who holds : 1) Degree of a Higher Education Institution and, preferably a postgraduate degree in tax administration and the tax system in general. 2) Significant professional experience, preferably in the private sector and the tax administration and tax system. 3) Significant management experience in positions of responsibility in human resources management, development of strategic plans, project management and activities, targeting, team coordination and monitoring of objective achievement. 4) Knowledge of foreign languages, especially English, as documented by studies, publications and other appropriate means. 5) Strong historical evidence of tax compliance.

b. The Secretary General for Public Revenue is selected and appointed for a fixed term of two years by decision of the Ministerial Cabinet, published in the Official Gazette, upon recommendation of the Minister of Finance. After assuming its duties, the Secretary General for Public Revenue signs a performance contract with the Minister of Finance, including the obligations and the qualitative and quantitative targets, which shall be achieved by the Secretary General for Public Revenue during his tenure, as well as on a yearly basis.

c. The Secretary General for Public Revenue serves a two-year term and may apply for one renewal, with the same procedure.

2. In addition, candidates who are shortlisted for interview should have the following essential skills:

- a) Leadership
- b) Critical Thinking
- c) Fluency and flexibility in managing relationships within and external to the agency
- d) A high sense of duty and commitment to achieve goals

## **Exclusion criteria of the Secretary General for Public Revenue**

1. According to the provisions of case 7, subparagraph E.2., paragraph E', article 1, law 4093/2012, during the term of the Secretary General for Public Revenue, the exercise of any public function is suspended, as well as employment in any position in government, local authorities, Public Entities and legal entities of the broader public sector. Furthermore, the exercise of any profession is suspended and (s)he must, before taking office, cease any legal relationship with a company, from which a conflict of interest may arise.

2. A candidate is excluded from appointment if:

- a) the impediments foreseen in Articles 5, 8 and 9 of Law 3528/2007 " Status Code of Public Civil Servants and Employees of Public Entities " (A 26), as in force, occur,
- b) (s)he does not possess the appointment qualifications of Articles 4, 6 and 7 of the above mentioned Law,
- c) s(he) has been convicted of offenses against property or property rights or offenses relating to documents or relating to the unit or morality offenses, as well as if convicted of any felony (par. 4 of Article 3 of Law n. 3051/2002) ,

Interested candidates may submit an application (in predefined form) as well as curriculum vitae from Monday 30/11/2015 to Sunday 6/12/2015 at the following link: <https://online.ekdd.gr/applications/>

The Minister of Finance

Euclid Tsakalotos